

## Making an RA9 – a Representation Agreement (RA) with authorities from section 9 of the BC Representation Agreement Act (RA Act)

**Do not send any paperwork to Nidus** by mail or email unless directly requested by us - it will be shredded or deleted. If you want to register your completed legal document, go to [nidusregistry.ca](https://nidusregistry.ca)

You will need a printer and access to the Internet to make this RA. See next page for some tips.

### Do you have the right package?

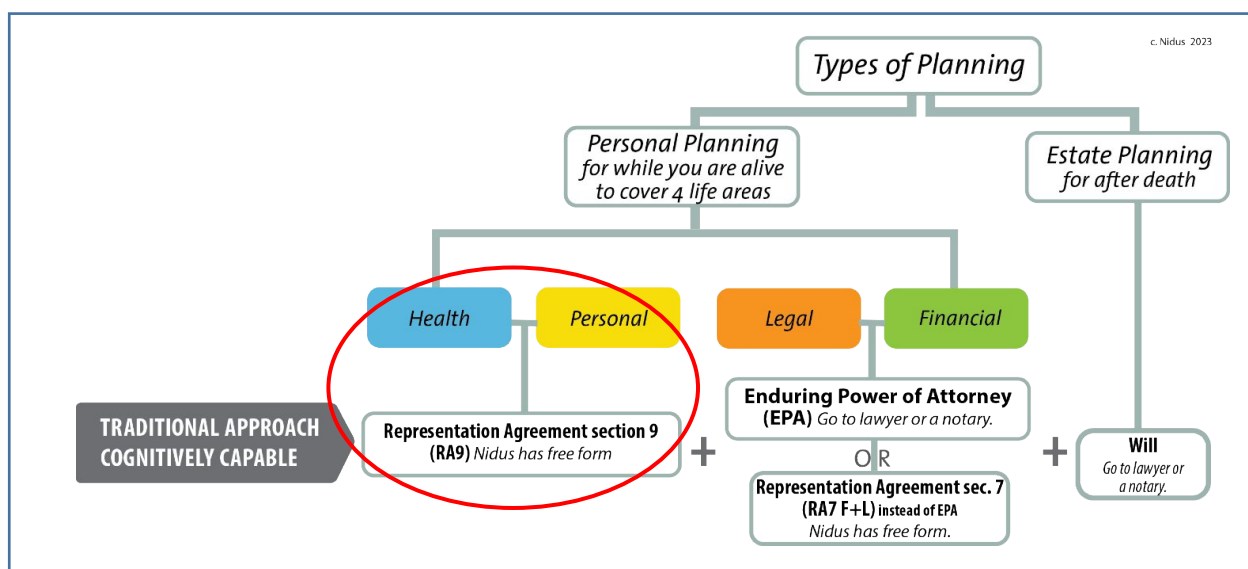
This material is about the section 9 Representation Agreement (RA9). See graphic below.

**To be able to make an RA9, the adult (19+) must be cognitively capable of understanding the nature and effect of the RA9 document.**

The RA Act spells out the authorities that can be given in an RA made under section 7 (an RA7) and one made under section 9 (an RA9).

- RA7s are subject to a different, more inclusive definition of mental capability. This means someone with cognitive difficulties may make an RA7 with authorities under section 7 of the RA Act.
- **RA9s are subject to the ‘traditional’ definition of mental capability** – able to understand the nature and effect of the RA9.
- As shown in the graphic below, **the RA9 does not include any authorities for finances.**

NOTE: If you are helping someone who has cognitive difficulties, go to our [RA7 Forms](#) instead.



### **I'm not good with technology, how do I manage?**

Ask relatives, friends, or personal supporters. Your local seniors' centre or library could also help, or they might provide some digital literacy workshops.

Unfortunately, Nidus does not have sufficient resources or staff to provide hands-on assistance for everyone creating an RA with our free forms.

### **Where do I get the RA9 form?**

See link and information on the last page.

### **Can I get personal help?**

This material is for self-help. Depending on funding, Nidus may be able to provide some personal help.

Email [info@nidus.ca](mailto:info@nidus.ca)

### **How do I get started?**

#### **R GET ON TRACK**

Start with considering the adult's current capability. If the adult currently has cognitive difficulties, and is not able to understand the nature and effect of an RA9, then go to the [RA7 forms](#) instead.

#### **R GET INFORMED**

Read more about Representation Agreements [HERE on the Nidus website](#).

#### **R FAQS / TIPS**

##### **Making an RA9**

- > What are the capability requirements/test for making an RA9?  
See the [RA9 Capability Requirements](#)
- > How to fill out the Form? - see [Sample RA9](#)
- > Who can be named? The law has some restrictions on who may be named as a representative - See the [Restrictions and Tips on Who to Name in an RA](#)
- > What are the steps for signing? - [Tips for Signing](#)
- > How should I document my health and personal care wishes?  
Nidus recommends this be done separately from the RA9 document:
  - [Tips for Expressing your Health and Personal Care Wishes](#)
  - [Values & Beliefs Discussion Guide](#)

### **I made the RA9, now what?**

#### **Storing, distributing, registering the RA**

- > [Tips for Keeping Original and Distributing Copies](#)
- > [How to Register with Nidus Registry](#)

#### **Using the RA9**

- > Tips on [Privacy & Access to Information](#)

- > [Snapshot of RA9 Authorities](#)
- > [Details on using RA9 for health and personal care](#)

### **Changes, Revocation, Resignation**

- > What if there is a change of address? Change of people? - [Making Changes to an RA](#)
- > Only the adult can revoke (cancel) their RA - [Revoking \(Cancelling\) an RA](#)
- > I'm a Representative and I want to resign (quit): See [Representative Resignation](#)

### **Where do I get the RA9 form?**

#### **R [CLICK HERE TO GET THE BASIC RA9 FORM](#)**

The Basic RA9 is 8 pages. Click the link above and Download/Save it to your device.

- > Click here for: [Terms of Use](#).
- > On the RA9 form, you can type in the fields or print and handwrite in the fields. Even if you type, you must print out a hardcopy of the form to get original signatures and handwrite some dates.
- > Scan the completed hardcopy in PDF format for your records and for optional [uploading to the Nidus Registry](#).

Nidus is not the only source of RA forms, but the wording used by other sources may not be as accessible. Nidus consulted with legal experts and others when preparing the RA9 form.

A medical assessment is NOT required to make any type of RA.  
A legal professional is also NOT required.