

JOB POSTING - Director of Programs, Remote (BC-based), 0.8 FTE

Opportunity: Nidus is looking for a Director of Programs to help drive the success of our mission-driven initiatives. The Director of Programs is responsible for facilitating the delivery of Nidus's programs. This includes ensuring the quality of the public legal information on the Nidus website; designing and delivering educational and training sessions to the public; and working on other projects that fulfill the organization's vision, mission, and values. The Director of Programs works closely with and reports to the Executive Director.

Job responsibilities:

- Works in collaboration with the Executive Director to oversee daily operations of Nidus's delivery of services to the public;
- Establishes program benchmarks and recommends improvements, while developing standards for reporting, accountability, and measuring success;
- Develops and implements innovative solutions that maximize organizational resources;
- Acts as a Nidus representative at community events, profiling and promoting Nidus programs, seeking out opportunities for meaningful collaboration;
- Works in collaboration with the Executive Director and other team members on strategies to expand Nidus's impact;
- Participates in fund development activities;
- Other duties as may be assigned after discussion.

Qualifications and Experience:

We will prioritize candidates with the following qualities, but we welcome you to apply even if you may not fully check off every box:

- Qualification as a BC lawyer or notary public with relevant experience, and/or 5-7+ years of comparable education and experience in community, legal, or non-profit organizations;
- Experience in conducting and/or supervising legal research and analysis including statutory interpretation;
- Experience working with the senior and/or disability communities, grassroots organizations;
- Strong project management skills;
- Outstanding written and verbal communication skills;
- A high level of comfort with technology;
- Demonstrated ability to build relationships and work professionally and collaboratively with a diversity of community partners, supporters, and other professionals;
- Excellent organization and time management skills.

Compensation and benefits:

- This is a 0.8 Full time equivalent (FTE) role, or 28 hours per week, at a \$80,000 annual salary (based on \$100,000 annual salary for 1.0 FTE). The majority of the work will be remote, with periodic requests to attend special events or training sessions in person.
- Extended health and dental coverage to be provided.

- 15 days (pro-rated) annual vacation as a base, and Easter Monday/between Christmas and New Year's.
- Sick leave entitlements.
- Training and professional development opportunities.
- Relevant professional fees covered.

About Nidus: Nidus is a BC-based, non-profit charitable organization that was founded by groups involved in the community-based reform of BC's adult guardianship legislation, and most notably, development of the BC *Representation Agreement Act* ("RA Act"). The RA Act is world-renowned and recognized as innovative and significant, especially to the disability and senior communities. The RA Act inspired Article 12 of the United Nations Convention on the Rights of Persons with Disabilities which calls on governments to implement legislation that ensures all adults receive support with decision making without the need to take away or restrict their rights (as happens with adult guardianship, called Committeeship in BC). Nidus operates a resource centre on Representation Agreements and related legal planning documents and reaches tens of thousands of individuals and families across the province. Nidus is considered the centre of excellence on education and best practices in the field of personal planning.

Application Process: Only applicants selected for an interview will be contacted. To apply, please forward your resume and cover letter to info@nidus.ca with subject line "Director of Programs Application" by **Monday, May 19, 2025**.

For more information about Nidus, please visit our website at nidus.ca.